



**Generations United's 20th Biennial Global Intergenerational Conference
co-hosted by Bridge Meadows**

June 12-14, 2019 | Hilton Portland Downtown | Portland, Oregon, USA

Call for Sessions

Session Guidelines and Instructions

Deadline: October 31, 2018 Extended Deadline: November 9, 2018

Bridging the Generations, Generations United's 20th Global Intergenerational Conference co-hosted by Bridge Meadows, will be held June 12-14, 2019 in Portland, Oregon. Conference attendees can participate in the educational program by submitting a proposal in response to this call for sessions.

The 2019 conference features information on cutting-edge intergenerational research, policies, and practices. The conference brings together leaders, educators, and intergenerational advocates and enthusiasts from around the world. Inspired by our host city Portland (with its twelve bridges spanning the Willamette River), "Bridging the Generations" will make the connection among intergenerational efforts worldwide!

We seek proposals for educational sessions that will enhance the intergenerational field's capacity for developing practices, programs, and policies that benefit individuals of all ages, strengthen families, and build more cohesive and caring communities throughout the world. Any questions can be sent to ssteinig@gu.org.

All submissions must be completed online at

<https://generationsunited.wufoo.com/forms/session-submission-form-2019-global-conference/>

Focus Areas:

Recognizing the great diversity in the intergenerational field – in terms of scale, setting, people served and/or engaged, strengths capitalized, needs addressed, and intervention strategies employed- we encourage creativity in your presentations. The following focus areas should guide your submissions:

- Intergenerational Community Building
- Grandfamilies & Kinship Care
- Shared Sites & Spaces
- Intergenerational Workforce

Special Considerations:

The Conference Planning Committee requests proposals that are informative, relevant, and encourage opportunities to engage audience members. We seek a diverse cadre of presenters whose presentations:

- Demonstrate positive impact on children, youth, older adults, families, the community, and/or organizations
- Share innovative ideas, lessons learned, and replicable information
- Are based on or supported by research, theory, and/or practice
- Address different levels of experience with intergenerational work
- Use interactive approaches for all types of learners
- Stimulate and encourage discussion
- Engage multiple generations, particularly youth, young adults, and elders

Type of Sessions:

The 2019 global intergenerational conference offers six different types of education sessions. You can opt to deliver your presentation in one of the following ways:

1. **Symposium** (90 minutes): Symposium sessions feature an intensive panel discussion that focuses on broader education topics, concepts, or policies. Presenters come with advanced knowledge of the subject area and contribute different perspectives on topics such as program trends and innovations, policy and advocacy, changing service models, and technologies. These 90-minute sessions must have a minimum of 3 presenters and 4 or more are encouraged. AV included: projector, screen, and hook up for your laptop. *The number of this type of session is extremely limited.*
2. **Workshop** (60 minutes): Workshop sessions feature education content that examines new program models, promising practices, or applied research on issues in intergenerational research, policies and practices. These 60-minute sessions must include a minimum of 2 presenters and should feature interactive activities. AV included: projector, screen, and hook-up for your laptop.
3. **Roundtable** (60 minutes): Roundtables are small group discussion sessions held concurrently in a large room and organized by a specific topic. A brief presentation of the educational content will be followed by guided discussions and dedicated time for questions and answers. Handouts are encouraged. Roundtables can include one or more presenters. No AV included. *Please note that we have altered this session type from previous conferences based on participant and presenter feedback. Presenters will deliver their presentation only once without rotation of roundtables.*
4. **Poster** (45 minutes): Poster sessions are presentations held concurrently during one timeslot. Presenters explain and answer questions about their posters, showcasing projects, programs, and research. Poster sessions can include one or more presenters. Posters can be displayed during the entire conference. Details on poster session logistics including sizes and display options will be available in January 2019. Presenters are required to print their posters and ensure they arrive on-site.
5. **Peer Group** (60 minutes): Peer groups are informal, facilitated discussions on intergenerational topics. They allow participants an opportunity to network with peers who either share a community of practice or are brought together by a common interest in specific issues. These sessions are informal in nature and designed to facilitate networking and community. This is not a format for formal presentations. Two or more facilitators are recommended. No AV included.

Submission Deadline:

The deadline for submission is October 31, 2018. Eligible proposals must include ALL requested information. Late submissions will not be accepted. All submissions must be completed online at <https://generationsunited.wufoo.com/forms/session-submission-form-2019-global-conference/>

Status Notification:

A notification of the status of your proposal will be sent by **January 31, 2019**. The lead presenter/key contact will be responsible for notifying all co-presenters. Conference presentations will occur on June 13-14, 2019. Please hold both dates until you are notified of your proposal status. We cannot guarantee requests for specific days or times for your presentation. Conference organizers occasionally combine workshops with complementary topics. You will be notified in advance if this occurs.

Submission Requirements:

Submissions MUST include the following information:

- Key contact /lead presenter information
- Presenters/panelists contact information
- Short summary of Credentials and/or experiences for each presenter
- Session title (no more than 12 words)
- Session objectives (minimum of 3)
- Session description (no more than 150 words)
- Session learning methods

The maximum number of proposal submissions for an individual is two. We encourage you to review the copy of the submission form at the end of this document prior to submitting online. **All submissions must be completed online at <https://generationsunited.wufoo.com/forms/session-submission-form-2019-global-conference/>**

Submission Evaluation

When completing the call for presentations, please keep in mind that your proposal will be evaluated on the following areas:

1. **Outcomes/Impact (35%):** How have children, youth, older adults, families, the community, and your organization benefited from your program/service/research?
2. **Innovation (25%):** What are the unique elements and achievements of your program/service/research?
3. **Replicability (25%):** What elements of your program/service/research can readily be utilized by another program? What elements are based on or supported by research, theory, and/or practice?
4. **Structure (10%):** It is critical that the presentation content and style both engage and involve Conference attendees. Outline strategies that you will employ to make the session highly interactive. How will your presentation address different levels of experience with intergenerational work among Conference attendees?
5. **Intergenerational Participation (5%):** Are members of younger and/or older generations part of the presentation? What are their roles in the presentation?

Lead Presenter/Key Contact Responsibilities

1. Provide complete information for all presenters per educational session.
2. Hold the dates of June 13-14, 2019 until notified of proposal status.
3. Communicate the accept/decline status of the proposal to all presenters.
4. Contact each presenter to confirm participation and registration for the Conference.
5. Communicate any changes to the proposal to Generations United.
6. Register and pay for the Conference (required of all presenters).
7. If applicable, pay any additional audio-visual costs in advance.

8. Refrain from using sessions as a forum to sell specific products and/or services.
9. Present on what you have proposed in this Call for Sessions.

Presenter Responsibilities

1. Provide complete contact information and a 2-3 sentence summary of credentials to lead presenter/key contact.
2. Hold the Conference dates of June 12-14, 2019 until notified of proposal status.
3. Register and pay for the Conference (required of all presenters).
4. Review audio visual equipment information below.
5. Refrain from using sessions as a forum to sell specific products and/or services.
6. Present on what you have proposed for this Call for Sessions.

Registration Fees

Presenters are required to register for the Conference and to pay the registration fee by **March 1, 2019** to confirm their session. Speakers not confirmed by this date will be put on a waiting list. Please note that conference fees increase after **February 15, 2019**.

- Early Bird Registration (Through Feb 15, 2019): **\$375**
- Standard Registration (Feb 16-June 11, 2019): **\$475**
- Day of Registration (After June 11, 2019): **\$625**

Please note: Registration fee includes light dinner Wednesday evening (6/12); and breakfast and lunch on Thursday and Friday. Discounted room rates for conference attendees are available across the street from the conference venue at The Duniway Portland, a Hilton Hotel at \$205 per night for single or double occupancy, \$215 for triple, and \$225 for quad. Applicable taxes are not included in these quotes. Limited rooms are available at these rates. *Generations United and Bridge Meadows do not pay transportation, lodging, or other costs for presenters.*

Audio-Visual Equipment

Workshop rooms will have an LCD projector, screen, and hook-up for your PC computer, free of charge. Due to their unique nature, tablet or Macintosh users should plan to bring their own adapters to connect to the projector.

Presenters are responsible for ordering and paying for additional audio visual or other equipment needs for their workshop in advance by working directly with the audio-visual provider contracted by the Conference. Additional details on audio-visual equipment will be available in early January 2019.

Venue

Educational sessions will take place at the Hilton Portland Downtown (921 SW Sixth Avenue, Portland, Oregon, 97204). For more information on the venue visit <http://www3.hilton.com/en/hotels/oregon/hilton-portland-downtown-PDXPHHH/index.html>

Call for Sessions - Submission Form Template

All sessions must be submitted online by October 31, 2018. You can access the online form at <https://generationsunited.wufoo.com/forms/session-submission-form-2019-global-conference/>. Late submissions or submission in any other format will not be accepted.

Please use this template (which includes all the information needed to complete the on-line form) to prepare your submission. All fields denoted with an asterisk are required and must be completed to submit your proposal.

LEAD PRESENTER/KEY CONTACT INFORMATION

Please provide current contact information for the person who is the lead presenter/key contact.

Prefix:
First Name:*
Last Name:*
Suffix:
Title:*
Agency/Organization:*
Address:*
City:*
State:*
Zip:*
Country*
Phone:*
Email:*
Website:

- Is this person a presenter in the session?*
- I have read and agree to the lead presenter/key contact responsibilities.*

Summary of credentials and/or experiences (2-3 sentences, 300 characters max): Please do not send full biography or resume.

PRESENTER INFORMATION

In this section you will provide current contact information for all proposed presenters. *Please note that symposium proposals require a minimum of three presenters and workshop proposals require a minimum of two presenters.* Repeat for additional presenters.

Presenter 1

Prefix:
First Name:*
Last Name:*
Suffix:
Title:*
Agency/Organization:*
Address:*
City:
State:
Zip:
Country:
Phone:
Email:
Website:

Summary of credentials and/or experiences: (2-3 sentences, 300 characters max) please do not send full biography or resume.

PRESENTATION TITLE (maximum 12 words)

The title will appear in the Conference program and website. Please be concise, descriptive, and creative. Conference organizers reserve the right to modify descriptions for publication purposes.

Examples:

- Growing Gardens: Picking Fresh Approaches to Improve Intergenerational Health and Wellness
- Family First: Innovative Practices in Prioritizing and Supporting Grandfamilies
- The Effects of Intergenerational Volunteer Learning Programs on Career Development of Adolescents
- Building Intergenerational Communities in Rural Places
- Intergenerational Community Building: Bridging the Racial and Generational Divides

Title:*

PRESENTATION OBJECTIVES

List three to six learning objectives for your education session. What are the goals of your session? What will participants be able to do after participating in your session? Use descriptive verbs. All proposals must include a minimum of three learning objectives.

Examples:

- Participants will recognize both barriers to and opportunities for establishing intergenerational educational programs.
- Participants will understand how generations are not competing with one another for jobs, as the popular myth has it, but that all generations of workers are needed for a robust economy.
- Participants will generate new ideas on how to work effectively with partnerships to develop and support intergenerational work.
- Participants will access additional resources and information to support them in future intergenerational work.

Objective 1:*

Objective 2:*

Objective 3:*

Objective 4:

Objective 5:

Objective 6:

PRESENTATION DESCRIPTION (Maximum 150 words)

This description will appear in the Conference program and website. Please be concise, descriptive, and creative. Conference organizers reserve the right to modify descriptions for publication purposes.

Description:*

PRESENTATION OVERVIEW (Maximum 500 words)

Please provide a full overview of your presentation. (Maximum 500 words)

Remember to include how your presentation meets each of the applicable evaluation criteria in your overview.

Overview:*

PRESENTATION FORMAT

Presentation Format (choose one):*

- Symposium
- Workshop
- Roundtable
- Poster Session
- Peer Group

Will you accept an alternative format?*

Will you combine your session with another presenter on a comparable topic if necessary?*

PRESENTATION LEARNING METHODS

Select all that apply:*

- PowerPoint Lecture
- Non-PowerPoint Lecture
- Case Studies
- Group Discussion
- Panel Discussion
- Demonstration
- Physical Activity
- Question & Answer (Q&A)
- Other Methods (please specify):

PRESENTATION FOCUS AREA

Please check ONE focus area in which your presentation proposal should be considered.*

- Intergenerational Community Building
- Grandfamilies & Kinship Care
- Shared Sites & Spaces
- Intergenerational Workforce